

WRITING: STRATEGIES AND TOOLS

Writing Concern	Strategies	Low Tech Tools	Mid Tech Tools	High Tech Tools
<p>Writing illegibly (spacing, alignment, letter size, formation)</p>	<ul style="list-style-type: none"> *Shortened assignments *Structured handwriting program *worksheet sections cut, separated and recopied *Use highlighters to frame sections of a worksheet *Use sticky notes for fill in the blanks and for adding notes *Writing on every other line to increase legibility *Reduce far point or near point copy work *Allow single word or short answers 	<ul style="list-style-type: none"> *Adapted writing tool (letter stamps, magnetic letters, Velcro letters) *Pencil grip *Variety of pens/pencils (based on color, size, tactile feedback, etc.) *Adapted paper (raised lines, highlighted lines) *Handwriting guide *Personal dry erase board *Slant board/3 ring binder *Stabilization of material (Dycem/shelf liner, clipboard, magnets) *Laminated alphabet to guide handwriting *Full page handwriting guides or sentence windows to help stay within a designated writing space *Use Wikki Stix to help keep writing within a designated space *Letter or number stamps *Customized signature rubber stamp *Stencils 	<ul style="list-style-type: none"> *Portable word processing device (Neo, Fusion, Forte) *Enlarged adhesive letters on the keyboard 	<ul style="list-style-type: none"> *Classroom computer with word processing *Magnified worksheets *Accessibility options in computer control panels to adjust repeat rates or mouse speed; assist with double click or click and drag; enlarge cursor; change display options *Touch window or tablet *Document templates to set background color, font, bold text, text size and spacing features
<p>Writing slowly and/or laboriously; complaining of fatigue and/or pain when writing</p>	<ul style="list-style-type: none"> *Shortened assignments *Oral responses *Extra time on assignments *Reduce far point or near point copy work 	<ul style="list-style-type: none"> *Pencil grip *Use of word banks (Velcro words, sticky notes, magnetic words) 	<ul style="list-style-type: none"> *Word completion/word prediction (Neo, Fusion, Forte, BYOD) *Enlarged adhesive letters on the keyboard Adapted mouse, track balls, track pads *Alternate keyboards 	<ul style="list-style-type: none"> *Classroom computer with word processing *Onscreen keyboard (Windows Ease of Access) *Speech recognition feature built into Windows/iPad operating system (Speech to Text) *Accessibility options in computer control panels to adjust repeat

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<p>Writing slowly and/or laboriously; complaining of fatigue and/or pain when writing (continued)</p>				<p>rates or mouse speed;; assist with double click or click and drag; enlarge cursor; change display options *Touch window or tablet *Document templates to set background color, font, bold text, text size and spacing features</p>
<p>Reluctance or refusal to write; easily frustrated when writing</p>	<p>*Oral responses; dictation to a tape recorder/BYOD *Break assignments into short segments with separate time lines *Provide a model of the writing assignment/project *Provide alternative assignment options (UDL) *Graphic organizers</p>	<p>*Use of word banks (Velcro words, sticky notes, magnetic words) *Writing templates/frames, story starters</p>	<p>*Talking word processor (AT Bar on computer, Fusion, Forte) *Portable word processing device (Neo, Fusion, Forte)</p>	<p>*Symbol-based software for writing (Boardmaker Plus v. 6) *Speech recognition feature built into Windows/iPad operating system (Speech to Text)</p>
<p>Copying from the board and/or writing from dictation</p>	<p>*Fill-in-the-blank notes to minimize writing during lesson *Copy of teacher or peer notes *BYOD: take photo of information on board</p>			
<p>Using excessive pressure when writing</p>		<p>*Pencil grip *Provide a softer surface (extra paper, notebook) *Mechanical pencil (facilitates lighter pressure) *Gum/non-abrasive erasers</p>	<p>*Portable word processing device (Neo, Fusion, Forte)</p>	<p>*Classroom computer with word processing</p>
<p>Producing multiple spelling errors which impact readability</p>	<p>*Book of high frequency words, vocabulary kept in notebook, personal word wall</p>	<p>*Use of word banks (Velcro words, sticky notes, magnetic words)</p>	<p>*Use of word prediction on portable word processing device (Neo, Fusion, Forte)</p>	<p>*Auto correct options/grammar check in word processor *Spell-check options *Electronic/online dictionary</p>

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Producing multiple spelling errors which impact readability (continued)				<ul style="list-style-type: none"> *Symbol-based software for writing (Boardmaker Plus v. 6) *Speech recognition feature built into Windows/iPad operating system (Speech to Text)
Generating ideas, sequencing events, adding details	<ul style="list-style-type: none"> *Writing templates/frames, story starters *Graphic organizers *Allow alternate methods for brainstorming ideas 			<ul style="list-style-type: none"> *Symbol-based software for writing (Boardmaker Plus v. 6) *Report Cards (free software from www.billziegler.com)
Using correct grammar, punctuation and capitalization	<ul style="list-style-type: none"> *Peer editing *Self-checklist for editing *Written list of criteria 	<ul style="list-style-type: none"> *Provide visual model of rules *Use highlighters to focus on specific conventions 	*Talking word processor (AT Bar on computer, Fusion, Forte)	* Auto correct options/grammar check in word processor